



ADMISSION PRIMER

2024 – 2025

The Admission Process

Send a Request for Information by Email

admission@ici-training.com

to learn about:

Course Information | Admission Requirements | Application Instructions
Class Schedules | Tuition, Fees & Payment Options

Submit Application & Complete Admission Requirements

Completed Application Forms | Photo ID | SS Card | US Citizenship/Immigration Status
HS Diploma/GED | BLS-CPR Card | Physical Exam & Immunization
Health Care Worker Background Check Authorization

Take an English Comprehension Test

or submit an equivalent test score report
must score at 8th grade level

ENROLL IN THE CLASS

Pay Downpayment or Registration Fee
Sign Enrollment Agreement | Submit remaining requirements



What's Next?

- ◆ **Complete the program** Required hours & grade
- ◆ **Pass the Written Competency Exam**
- ◆ **Take Continuing Education** or Higher Courses

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Rehabilitation Aide Program

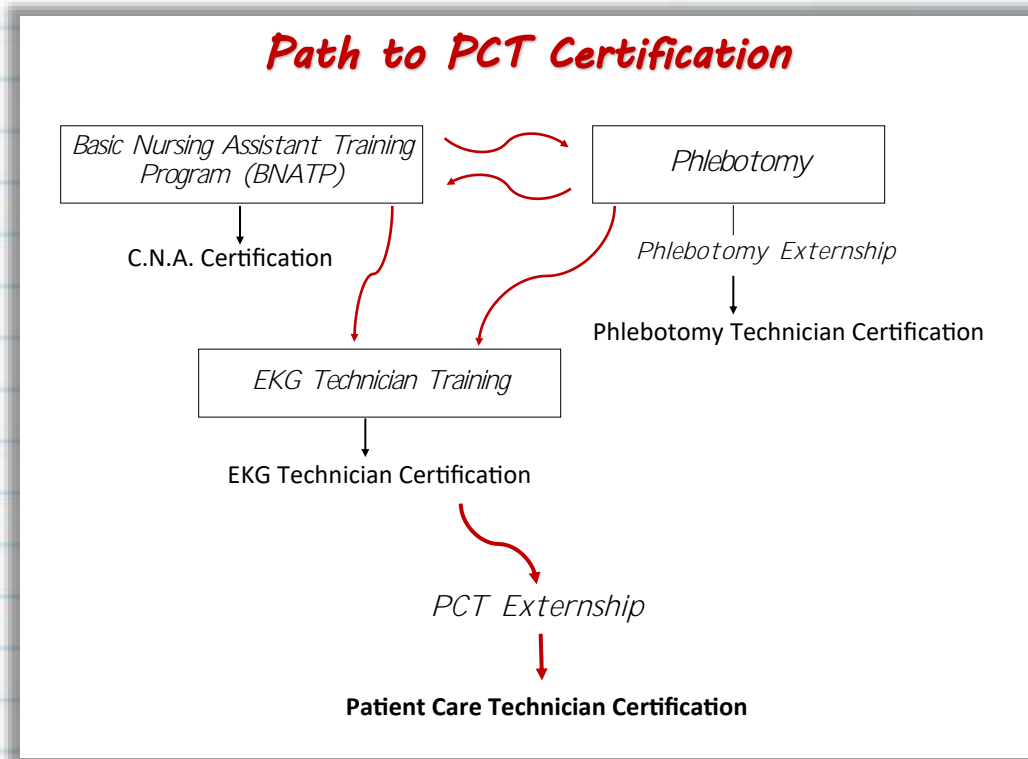
Application Instructions

Program Information

PATIENT CARE TECHNICIAN TRAINING PROGRAM

300 Clock Hours (220 Hours Theory, 40 Hours Clinical and 40 Hours Externship)

The Patient Care Technician Training Program is a 300-clock hour program that prepares the student for an entry-level position in health care with specific focus on direct patient care services in a hospital or ambulatory care unit. The course trains the student on technical skills necessary to perform personal care to complex patients as well as implement selected portions of care plans including respiratory services, rehabilitation services, EKG and phlebotomy under the supervision of registered nurses. Students are required to complete 40 hours of Clinical Externship after completing requirements of the three main programs, to prepare them for employment. After successful completion of the program, the student is eligible to sit for the National Healthcareer Association Certification Exam. This is a multi-certification program whereby students earn individual diplomas and eligibility for certification as Patient Care Technicians, Nursing Assistants, Phlebotomists (with additional externship hours), and EKG Technicians.



Admission Requirements

See specific Admission Requirements per Course

- ⇒ BASIC NURSING ASSISTANT TRAINING PROGRAM
- ⇒ PHLEBOTOMY
- ⇒ EKG TECHNICIAN TRAINING PROGRAM



pct

CNA

PHLEBOTOMY

EKG

Rehab aide

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Program Cost & Fees

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CNA

PHLEBOTOMY

EKG

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TUITION & FEES	AMOUNT	Already a C.N.A. ?	
		ICI Graduate	Non-ICI Graduate
Tuition BNATP/CNA (\$1,250) Phlebotomy Theory & Lab (\$1,700) EKG Tech (\$750)	\$ 3,700.00	\$ 2,450.00	\$ 2,450.00
Registration Fee	100.00	0.00	100.00
Laboratory Fee BNATP + Phlebotomy + EKG	300.00	200.00	200.00
TOTAL TUITION & FEES	\$4,100.00	\$ 2,650.00	\$ 2,750.00
With *Benchmark Scholarship for Phlebotomy	\$3,590.00	\$ 2,140.00	\$ 2,240.00

ADDITIONAL COSTS

Available in ICI but may be purchased elsewhere

- CPR Class (\$50)
Basic Life Support for Health Care Providers
- Purchase directly from Vendor (if applicable)
- Textbook & Workbook (\$345)
BNATP/CNA + Phlebotomy + EKG Tech + PCT
- Uniform Scrubs (\$60)
Clinical Class ONLY Top: White, Pants: Burgundy/Maroon
- Nursing Kit (\$60)
Stethoscope, Sphygmomanometer, Thermometer & probe covers, Gait Belt, Clinical: Face shield & N95 mask
- Healthcare Worker Background Check Fee (\$65)
- Physical Examination
- Antibody Titers (MMR, Varicella, HepB)
If no immunization records
- Tuberculosis (TB) Test
PPD/Mantoux Skin Test or Quantiferon Blood Test
- Professional Liability Insurance
Required prior to Externship

Certifications Exams (due upon registration)

- C.N.A. State Exam (\$85.00)
- Patient Care Technician Certification (\$160.00)
- Phlebotomy Technician Certification (\$125.00)
- EKG Technician Certification (\$125.00)

Funds & Grants



International Career Institute is a certified Workforce Innovation and Opportunity Act (WIOA) Training Provider.

Go to www2.illinoisworknet.com for information & eligibility requirements.



* BENCHMARK SCHOLARSHIP

Scholarship Grant for Phlebotomy Students
30% Off Tuition (Applied Immediately)
Must maintain grade of B
Must be paying tuition out of pocket

OTHER SCHOOL FEES

(paid when and if applicable)

Credit/Debit Card Transaction Fee <i>EXCEPT TUITION PAYMENTS</i>	5%
Payment Plan Fee (per course)	\$50
Course Extension Fee (per month)	\$100
Enrollment Transfer Fee	\$100
Replacement ID	\$30
Late Payment Fee	\$40

Payment Plans

Pay Tuition Per Course
See Specific Payment Plan per Course

Program Information

BASIC NURSING ASSISTANT TRAINING PROGRAM HYBRID [ONLINE & FACE-TO-FACE]

130 Clock Hours (50 Hours Online Theory + 40 Hours Laboratory + 40 Hours Clinical)

The Basic Nursing Assistant Training Program is a 4 to 10-week program that prepares students into their roles and responsibilities as nursing assistants in long term care facilities and other health care settings. Through online readings, lectures, testing, supervised laboratory and actual clinical experience, students are provided with the knowledge and skills needed to provide basic nursing care for patients in various health care facilities. Students are eligible to take the IL Nurse Aide Written Competency Exam after successful completion of the program. The BNAT Hybrid Program is approved by the Illinois Department of Public Health (IDPH).

This course follows the BNATP Model Program of IDPH. The curriculum is designed to provide the students with knowledge and skills necessary to perform entry-level tasks of an IL Certified Nursing Assistant in the following clusters: communicating information, performing basic nursing skills, performing personal care skills, providing basic restorative skills, mental health, social services, and residents' rights.



Admission Requirements

Documents Required Upon Application:

- Completed Student Application Forms (See ICI Application Packet)
- Completed Health Care Worker Background Check Authorization (See ICI Application Packet)
- Copy of Photo Identification Card (State ID/Driver's License/Passport)
- Copy of Social Security Card
- Copy of Proof of US Citizenship / Immigration Status
 - * Examples: Birth Certificate, US Passport, Naturalization Certificate, Employment Authorization card, Legal Permanent Resident card (Greencard), US Visa, etc.
- Copy of High School Diploma or GED Certificate
 - The following documents may also be accepted as proof of high school graduation or equivalency:
 - * Official Transcript of Records indicating admission to and/or completion of an undergraduate or postgraduate degree from a US college or university with a clear indication of high school graduation being the basis for admission;
 - * Copy of a fully completed Department of Defense form DD-214 indicating that the applicant completed high school prior to or during his/her armed forces service
 - * For students who have completed high school in a foreign country, an official credential evaluation from a National Association of Credential Evaluation Services (NACES) approved agency must be submitted with the foreign high school diploma
 - * For students who have been homeschooled, a certification from the district school superintendent that the student's program was equivalent to four-year high school
- Copy of Current Basic Life Support for Health Care Provider (CPR) Card
 - * If none, applicant must enroll in ICI Basic Life Support for Health Care Provider class
- Completed Physical Examination Form, Immunization Records & COVID vaccine card
- Basic Skills or English Comprehension Test Score Report
 - * Examples: ACT, SAT, TEAS-V, TABE, Compass, GRE, TOEFL, etc.
 - * Completion of English college courses are NOT acceptable as alternative documentation
 - * If none, applicant may take test in ICI (please schedule)

pct

CNA

PHLEBOTOMY

EKG

Rehab aide

APPLY NOW!

Program Cost & Fees as of 04/15/24



TUITION & FEES	AMOUNT
Tuition	\$ 1250.00
Registration Fee (non-refundable)	100.00
Laboratory Fee	100.00
TOTAL TUITION & FEES	\$ 1450.00

ADDITIONAL COSTS

Available in ICI but may be purchased elsewhere

- CPR Class (\$50)
Basic Life Support for Health Care Providers
- Textbook & Workbook (\$120)
- Uniform Scrubs (\$60)
Clinical Class ONLY Top: White, Pants: Burgundy/Maroon
- Nursing Kit (\$60)
Stethoscope, Sphygmomanometer, Thermometer & probe covers, Gait Belt, Clinical: Face shield & N95 mask
- HCW Background Check Fee (\$65)
- Physical Examination
- Antibody Titers (MMR, Varicella, HepB)
If no immunization records
- Tuberculosis (TB) Test
PPD/Mantoux Skin Test or Quantiferon Blood Test
- IL Written Competency Test Fee (\$85)
Due upon online registration for state exam

OTHER SCHOOL FEES (paid when and if applicable)

Credit/Debit Card Transaction Fee <small>(PER TRANSACTION AMOUNT; EXCEPT TUITION PAYMENTS)</small>	5%
Payment Plan Fee <small>(PAID UPFRONT)</small>	\$50
Program/Course Extension Fee <small>(PER MONTH)</small>	\$100
Enrollment Transfer Fee	\$100
Replacement ID	\$30
Late Fee <small>(10 DAYS)</small>	\$40

Payment Plans

Tuition & Fees PLUS \$50 Payment Plan Fee
Credit/Debit Card required

Finish Program in 8 to 10 Weeks

	Option 1	Option 2	Full Payment
Week 1	\$275.00	\$375.00	\$1450.00
Week 2	\$175.00	\$225.00	
Week 3	\$175.00	\$225.00	
Week 4	\$175.00	\$225.00	
Week 5	\$175.00	\$225.00	
Week 6	\$175.00	\$225.00	
Week 7	\$175.00		
Week 8	\$175.00		

Finish Program in 4 to 6 Weeks

	Option 1	Option 2	Full Payment
Week 1	\$375.00	\$390.00	\$1450.00
Week 2	\$225.00	\$370.00	
Week 3	\$225.00	\$370.00	
Week 4	\$225.00	\$370.00	
Week 5	\$225.00		
Week 6	\$225.00		

Finish Program in 3 to 4 Weeks

	Option 1	Option 2	Full Payment
Week 1	\$390.00	\$500.00	\$1450.00
Week 2	\$370.00	\$500.00	
Week 3	\$370.00	\$500.00	
Week 4	\$370.00		



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Program Information

PHLEBOTOMY

190 Clock Hours (100 Hours Theory & Laboratory and 90 Hours Externship)

The Phlebotomy program is a 190 clock-hour program that prepares the student for a career in the clinical laboratory sciences. The program is designed to train the student in intravenous blood withdrawals and specimen collection for the purpose of laboratory analysis. Course work includes proper specimen collection, handling and processing, communication skills, safety and infection control, and other clinical skills integral to their upcoming role as members of the health care team. The student has the opportunity to apply the knowledge and skills gained in the theory and laboratory classes through completion of 100 venipunctures and clinical externship. After successful completion of the program, the student is eligible to sit for the certification exams through the National Healthcareer Association.



Admission Requirements

Documents Required Upon Application:

- Completed Student Inquiry and Application Forms (See ICI Application Packet)
- Completed Health Care Worker Background Check Authorization (See ICI Application Packet)
- Copy of Photo Identification Card (State ID/Driver's License/Passport)
- Copy of Social Security Card
- Copy of Proof of US Citizenship / Immigration Status
 - * Examples: Birth Certificate, US Passport, Naturalization Certificate, Employment Authorization card, Legal Permanent Resident card (Greencard), Visa, etc.
- Copy of High School Diploma or GED Certificate
 - The following documents may also be accepted as proof of high school graduation or equivalency:
 - * Official Transcript of Records indicating admission to and/or completion of an undergraduate or postgraduate degree from a US college or university with a clear indication of high school graduation being the basis for admission;
 - * Copy of a fully completed Department of Defense form DD-214 indicating that the applicant completed high school prior to or during his/her armed forces service
 - * For students who have completed high school in a foreign country, an official credential evaluation from a National Association of Credential Evaluation Services (NACES) approved agency must be submitted with the foreign high school diploma
 - * For students who have been homeschooled, a certification from the district school superintendent that the student's program was equivalent to four-year high school
- Copy of Current Basic Life Support for Health Care Provider (CPR) Card
 - * If none, applicant must enroll in ICI Basic Life Support for Health Care Provider class
- Completed Physical Examination and Immunization Record
- Basic Skills or English Comprehension Test Score Report
 - * Examples: ACT, SAT, TEAS-V, TABE, Compass, GRE, TOEFL, etc.
 - * Completion of English college courses are NOT acceptable as alternative documentation
 - * If none, applicant may take test in ICI (please schedule)

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Program Cost & Fees

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TUITION & FEES	AMOUNT
Tuition	\$ 1,700.00
Registration Fee	100.00
Laboratory Fee	100.00
TOTAL TUITION & FEES	\$ 1,900.00
With *Benchmark Scholarship	\$1,390.00



ADDITIONAL COSTS
Available in ICI but may be purchased elsewhere
<ul style="list-style-type: none"> CPR Class (\$50) Basic Life Support for Health Care Providers
Purchase directly from Vendor (if applicable)
<ul style="list-style-type: none"> Textbook & Workbook (\$80) Uniform Scrubs (\$60) <i>Clinical Class ONLY</i> Top: White, Pants: Burgundy/Maroon HCW Background Check Fee (\$65) Physical Examination Antibody Titers (MMR, Varicella, HepB) If no immunization records Tuberculosis (TB) Test PPD/Mantoux Skin Test or Quantiferon Blood Test Professional Liability Insurance Required prior to Externship Phlebotomy Technician Certification (\$125.00) National Healthcareer Association

Payment Plans

FOR BENCHMARK SCHOLARSHIP ONLY
Tuition & Fees PLUS \$50 Payment Plan Fee
Credit/Debit Card required

	8-Weeks	
Upon Enrollment	\$100	Full Payment
Week 1	\$290	\$1390.00
Week 2	\$150	
Week 3	\$150	
Week 4	\$150	
Week 5	\$150	
Week 6	\$150	
Week 7	\$150	
Week 8	\$150	

OTHER SCHOOL FEES (paid when and if applicable)

Credit/Debit Card Transaction Fee <small>(PER TRANSACTION AMOUNT; EXCEPT TUITION PAYMENTS)</small>	5%
Payment Plan Fee (PAID UPFRONT)	\$50
Program/Course Extension Fee (PER MONTH)	\$100
Enrollment Transfer Fee	\$100
Replacement ID	\$30
Late Fee (10 DAYS)	\$40



Funds & Grants



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Go to www2.illinoisworknet.com for information & eligibility requirements.



* BENCHMARK SCHOLARSHIP

Scholarship Grant for Phlebotomy Students
30% Off Tuition (Applied Immediately)
Must maintain grade of B
Must be paying tuition out of pocket



Program Information

EKG TECHNICIAN TRAINING PROGRAM

40 Clock Hours

The EKG Technician Training Program is a 40-clock hour program for that prepares students for a career as an EKG Technician in hospitals, clinics, emergency and trauma centers, private physician offices, outpatient centers and extended nursing care facilities. Students gain essential knowledge and skills in preparing patients for testing, operation of electrocardiograph machine, and recording the 12 lead ECG rhythm stripes in a manner that provides reliable tests for the physician's interpretation. After successful completion of the program, the student is eligible to sit for the National Healthcareer Association Certification Exam.



Admission Requirements

Documents Required Upon Application:

- Completed Student Inquiry and Application Forms (See ICI Application Packet)
- Completed Health Care Worker Background Check Authorization (See ICI Application Packet)
- Copy of Photo Identification Card (State ID/Driver's License/Passport)
- Copy of Social Security Card
- Copy of Proof of US Citizenship / Immigration Status
 - * Examples: Birth Certificate, US Passport, Naturalization Certificate, Employment Authorization card, Legal Permanent Resident card (Greencard), Visa, etc.
- Copy of High School Diploma or GED Certificate

The following documents may also be accepted as proof of high school graduation or equivalency:

 - * Official Transcript of Records indicating admission to and/or completion of an undergraduate or postgraduate degree from a US college or university with a clear indication of high school graduation being the basis for admission;
 - * Copy of a fully completed Department of Defense form DD-214 indicating that the applicant completed high school prior to or during his/her armed forces service
 - * For students who have completed high school in a foreign country, an official credential evaluation from a National Association of Credential Evaluation Services (NACES) approved agency must be submitted with the foreign high school diploma
 - * For students who have been homeschooled, a certification from the district school superintendent that the student's program was equivalent to four-year high school
- Copy of Proof of Prior Training and/or Certification in Allied Health (Optional but Preferred)
 - * Examples: Official Transcript, License, Completion Certificate
- Copy of Current Basic Life Support for Health Care Provider (CPR) Card
 - * If none, applicant must enroll in ICI Basic Life Support for Health Care Provider class
- Basic Skills or English Comprehension Test Score Report
 - * Examples: ACT, SAT, TEAS-V, TABE, Compass, GRE, TOEFL, etc.
 - * Completion of English college courses are NOT acceptable as alternative documentation
 - * If none, applicant may take test in ICI (please schedule)

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CNA

PHLEBOTOMY

EKG

Rehab aide

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Program Cost & Fees

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TUITION & FEES	AMOUNT
Tuition	\$ 750.00
Registration Fee	100.00
Laboratory/Technology Fee	100.00
TOTAL TUITION & FEES	\$ 950.00

ADDITIONAL COSTS

Available in ICI but may be purchased elsewhere

- CPR Class (\$50)
Basic Life Support for Health Care Providers

Purchase directly from Vendor (if applicable)

- Textbook & Workbook (\$75)
- HCW Background Check Fee (\$65)
- EKG Technician Certification (\$125.00)
National Healthcareer Association



Payment Plans

Tuition & Fees PLUS \$50 Payment Plan Fee
Credit/Debit Card required

5-Weeks		
Upon Enrollment	\$100.00	Full Payment
Week 1	\$300.00	\$950.00
Week 2	\$150.00	
Week 3	\$150.00	
Week 4	\$150.00	
Week 5	\$150.00	

OTHER SCHOOL FEES (paid when and if applicable)

Credit/Debit Card Transaction Fee 5%
(PER TRANSACTION AMOUNT; EXCEPT TUITION PAYMENTS)

Payment Plan Fee (PAID UPFRONT) \$50

Program/Course Extension Fee (PER MONTH) \$100

Enrollment Transfer Fee \$100

Replacement ID \$30

Late Fee (10 DAYS) \$40



Program Information

REHABILITATION AIDE PROGRAM

24 Clock Hours

The Rehabilitation Aide Training is a continuing education program for licensed, certified, or registered healthcare providers, which is designed to provide them with knowledge and practical skills in rehabilitation services in order to perform tasks and activities designed and supervised by professional therapy personnel specifically designed to improve residents' functional abilities and/or prevent further deterioration.

Upon completion of the program, the student will be able to:

- ⇒ *Determine his/her role as a Rehabilitation Aide in terms of the principles, policies & procedures of the rehabilitation and restorative programs;*
- ⇒ *Work under the supervision and direction of a Licensed Registered Physical Therapist (PTR/L) and/or Restorative Nurse in caring for patients with major neuromuscular, musculoskeletal, cardiac, and neurological disorders;*
- ⇒ *Assist patients in using assistive devices utilized in performing everyday activities;*
- ⇒ *Observe safety measures in and out of the health care facility; and*
- ⇒ *Recognize residents' rights in administering rehabilitation procedures and providing restorative care.*



The IL Chapter Continuing Education Committee has approved this course according to the Criteria for Approval of Continuing Education offerings established by the Illinois Physical Therapy Association.

Application / Registration Procedures:

1. *Submit copy of Nursing Assistant certificate or health care professional license*
2. *Complete the ICI Continuing Education Enrollment Form*
3. *Pay the tuition and fees (in full or by payment arrangement)*



Program Cost & Fees

Tuition and Fees: \$349.00
Discounted Rate for ICI Alumni: \$299.00

Payment arrangement available
Cost of books & materials: TBA

pct

CNA

PHLEBOTOMY

EKG

Rehab aide

APPLY NOW!

Ready to apply?

Processing your application for admission may be done remotely. Once you have determined the class schedule you wish to join, we can complete the application process right away. The Application Packet is in a fillable pdf format. Please complete the forms, save and submit them in person (by appointment) or by email to admission@ici-training.com. You may submit the completed Physical Exam form and the rest of your requirements on the first day of class (or until Midterm Exam if you need more time).



DOWNLOAD THE APPLICATION PACKET

The application packet was attached to the email sent to you. You may also download it from <https://www.ici-training.com/application>.

Need help filling out the application forms?

To be able to open, fill out and save the file properly, you need to use Adobe Reader. Download FREE Adobe Reader at <https://www.adobe.com/acrobat/pdf-reader.html>
DO NOT OPEN THE PDF FORMS USING GOOGLE DOCS.

Go to <https://www.ici-training.com/application> and click the button "How to Apply" for detailed instructions on how to complete and send fillable pdf forms using PC or MAC.

SEND THE APPLICATION & INITIAL DOCUMENTS TO ADMISSION@ICI-TRAINING.COM

When emailing the forms, please send copies or photos of the following:

- ⇒ Photo ID (Driver's license/State ID)
- ⇒ Social Security Card
- ⇒ HS or College Diploma/Transcript or GED Certificate (see Admission Requirements for alternative documents)
- ⇒ Proof of US citizenship (birth certificate/US passport/greencard)



QUESTIONS?

Call or text us at 847-920-6169

Email us at admission@ici-training.com

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